

Director of Water & Sewer

General Statement of Work

McCormick County is seeking an individual to work under general administrative direction of the Administrator and acts as the executive manager for the water and sewer operations of the county. Work involves planning, developing and implementing proposals and programs to administer revenues to maintain and expand services in accordance with needs of the County ascertained by surveying and conferring with residents and public officials. Individual selected for the position must exercise initiative and independent judgment to ensure that the County water supply is safe in accordance with state and federal regulations. It is essential that individual selected exercise tact and courtesy in contact with public officials, developers, contractors, and the general public.

Additional Job Functions

Reviews and monitors monthly departmental cost accounting, revenue, and expenditure reports.

Has thorough knowledge of the operating principles and practices of water and sewer systems.

Has thorough knowledge of all federal, state and local regulations with regard to operation and maintenance of a county water and sewer system.

Has considerable knowledge of occupational hazards and safety precautions of water and sewer.

Minimum Training And Experience

Education/Training: A Bachelor's degree from an accredited college or university with major course work in business or public administration, engineering, chemistry, or a related field; or any equivalent combination of training and experience which provides the required skills, knowledge and abilities. A Master's degree is highly desirable.

Experience: Five years of increasingly responsible management experience in a position with significant financial and operational responsibility over a small to medium-size business/corporation, or

Five years of increasingly responsible experience in water and sewer administration including two years of management and administrative responsibility.

License or Certificate – Possession of Water Treatment or Distribution and/or Wastewater Treatment certification is desirable. Possession of a valid South Carolina Certificate of Registration as a Professional Engineer is desirable. Possession of an appropriate, valid driver's license is required.

All applicants must fill out an application and may submit a resume along with the application.

All applications must be sent to McCormick County, Attn: Crystal Barnes, Clerk to Council at 610 South Mine St., McCormick, SC 29835.

Positions are open until filled.

The County of McCormick is a Drug Free Workplace. EOE.